

Appendix A: Course Prospectus



Distance Education Course Prospectus

1. FACULTY:

2. College/School of:

3. Course to be offered (cite semester)

4. What is the range (weeks) of time the course will be instructed?

6

10

12

15

5. Indicate the history of this course delivery:

a. Face to face (dates) _____

b. Blended (dates) _____

c. Online (dates) _____

6. Are publisher materials used in this course?

If "Yes," provide URL for access to these materials:

7. Does the course include any required real-time instructor-learner interaction?

Yes No

8. Please confirm the required items will be available in your course:

a. Office hours

b. Course syllabus

c. Introductory Forum

d. Moodle Gradebook

e. Student Evaluations

(Grade Scale, Rubrics, etc.)

f. Student Assessment

(Test, Quizzes, etc.)

g. Discussion Forum

9. The faculty in this course acknowledge that they are compliant with copyright laws of United States.
10. Please attach a course syllabus following the guidelines included in the ABU Syllabus Template found in the ABU Faculty Handbook.

Faculty Signature/Date:

Dean's Signature/Date:

Online Administration Signature/Date:

